



Location: Video Conference via Microsoft Teams
Date: 20.08.2024
Meeting Start Time: 4:33pm
Attendees: SBI upper management, EPA, City of Casey, RBG, Committee Members

MINUTES

1. Attendance and Apologies

2. Welcome to Country

3. Endorsement of previous minutes

- a. FAQs spelling error – has since been corrected.
- b. Previous minutes moved and seconded.
- c. Minutes updated on website.

4. EXISTING ACTION ITEMS - OPEN:

- SBI investigating options for a neutral chair [**OPEN, by SBI**]
- Revisit the CCC Engagement Plan [**OPEN, by SBI**]
- FAQs updated in consideration of community questions [**ONGOING**]

5. OPERATIONAL UPDATE - SBI

- a. H2S scrubbers and flare
 - EPA DL Amendment Application – In progress. Draft issued 26th June 2024 for SBI Review. SBI responded 12th July 2024. SBI revised response based on EPA site inspection discussions and re-submitted 20th July 2024. EPA advised during Community Information Session their response to SBI is still pending.
 - Energy Safe Victoria – Approval Granted.
 - Organics UK – Onsite 4th June 2024 to 16th August 2024, to return when EPA DL Amendment approved.
 - Revised LFG Management protocol remains in place.
- b. Odour Reports
 - SBI generated map showing continued daily odour survey locations and findings..
 - SBI generated graph showing H2S Concentration data.
 - Community complaints are still ON HOLD from EPA.
- c. SBI Site Actions re: Arson Attack
 - Excavator Arson 4th July 2024 approximately 8:00pm.
 - WRRF setup of facility modified, gates designed for fabrication, security company dusk to dawn patrol.
 - Caretaker has two dogs now onsite.
- d. Remains Unchanged:
 - Cell 2 construction continues.
 - Offsite odour surveys.
 - Leachate storage tank headspace extraction, filtration and dosing.
 - No significant change to operational procedures and/or processes

6. REGULATORY UPDATE re EPA

- a. EPA site visits:
 - i. 6th August re: General Operations.
- b. Infringement Notices Open:



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- i. RE: EPA Auditor-verified RMMP site security measures.
- c. Remains Unchanged:
 - i. Development Licence Amendment Application Status (Scrubbers/Flare) pending EPA feedback.
- d. Application for Exemption from a Development Licence:
 - i. Re: Waste Resource & Recovery Facility (Transfer Station) – **Granted 6th August 2024.**
 - ii. Operating licence application to be resubmitted.
- e. Civil Proceedings:
 - i. On 1st August 2024, the civil proceeding was finalized, with details provided by SBI and EPA.
- f. EPA Community Information Session:
 - i. General update on SBI on 13th August 2024.
 - ii. EPA to provide minutes thereof and responses to questions taken on notice.

For further details please view on EPA website [here](#).

7. REGULATORY UPDATE re City of Casey

- a. Site inspection 1st August 2024:
 - i. New planning officer.
 - ii. Planning permit amendment application general review.
 - iii. Await next steps from council.

8. COMMUNITY FEEDBACK

- a. Member voiced concern with the length of time taken by EPA to approve the scrubbers and flare. Submitted August 2023, last submission by SBI 20th July 2024 and no further action since. Messages being passed on to SBI during EPA site inspections without formal communication by EPA permissions team. Requested timeline on response to get this operational – EPA will escalate internally.
- b. Clarification on WRRF (Transfer station) permissions. Change of legislation June 2021 required SBI to apply for permission for WRRF, even though the activity predated the legislation change, EPA advice was given, as an A13b permit, which was applied for by SBI and granted by EPA. EPA revised their position and advised an A13a was required. This application was submitted by SBI and later withdrawn by EPA. The exemption is from a development licence because SBI were already operating a facility when the legislation changed. Now this exemption is granted, the submission for an A13A licence can be resubmitted.
- c. Suggestion to have statement on FAQs re: arson attacks being quelled should be removed – may have been seen by offenders as a challenge.

9. COMMUNITY QUESTIONS

SBI will update the website FAQs incorporating questions submitted by CCC members with email notifications to the CCC when updates are made as usual.

The change in approach with regard to questions has not been productive, as such, we will revert to community questions asked during meetings.

10. **MEETING CLOSE:** 4:58pm

11. **NEXT MEETING:** Tuesday, 26 November 2024, CONFIRMED